

**DAY CARE CENTERS, INC.  
2828 SPEAR AVENUE  
ARDSLEY, PA 19038  
215-572-0862  
FAX – 215-886-2202**

**ARDSLEY DAY CARE CENTER'S  
WELCOME PACKET**

**Club House and Wise Guys**  
**Before and After School Age Care Program**

**[Clubhouseroom@gmail.com](mailto:Clubhouseroom@gmail.com)**  
**[Wiseguysroom@gmail.com](mailto:Wiseguysroom@gmail.com)**

**215-572-0862 x210**  
**215-572-0862 x211**

# WELCOME TO THE Club House and Wise Guys ROOM!

**PLEASE MAKE A HABIT OF READING THE DOOR AND PROCARE MESSAGES AND EMAILS FOR IMPORTANT INFORMATION!!!**

## **PROGRAM and CURRICULUM**

Our day starts early. We have an ongoing “Respect and Responsibility” theme throughout the year. The morning session is from 7:30-8:45 am and the afternoon session is from 3:30-5:30 pm. Full day care may be offered for holidays and school closings depending on staffing availability. During this time we will have art activities, crafts, video games, computer, reading center, dramatic play, music, homework/study time, puzzles, games, afternoon snack, outside play, etc.

Parents may **sign their child up to participate in the Homework Program.**

*Lesson plans are written in accordance with the PA State Standards for Kindergarten and 1<sup>st</sup>-6<sup>th</sup> grade.*

Our curriculum covers the following areas:

- **Self-help skills** (independence).
- Art projects to develop **fine motor skills and hand/eye coordination.**
- Promote **gross motor skills.**
- **Child Assessment:**
  - o Fall Progress Report / Parent Conferences by request
  - o Spring Progress Report / Conferences by Request
- **Theme based project approach** instruction (child centered)

*The following subject areas are incorporated into the many activities and games we play:*

**Math** - categorizing, patterning, addition and subtraction, multiplication and division, sets, quantities, measuring, chemistry, cooking, etc.

**Reading** - opposites, rhymes, phonics, sequencing, vocabulary development, visual and auditory discrimination, following written directions, etc.

**Writing** – Journal writing, words, stories, scribing, labeling, etc.

**Science and Social Studies** - the environment, neighborhood, living/non-living things, weather, cultures, animals, habitats, careers, health, etc.

**Art** - shapes, colors, textures, variety of mediums, craft projects, etc.

**Social Skills** - these concepts are reinforced throughout our daily activities:

- Respect for self, property, others
- Manners and rules
- Cooperation and problem resolution
- Responsibility
- Following directions
- Independent life skills

## GENERAL INFORMATION

Please have your child **use the bathroom** and have them **wash their hands** before dropping your child off in their classroom.

We use the **PROCARE APP** for most correspondence. Please **sign your child in and out daily** using the **QR Code** located on the classroom door. **Check your email!**

**Parents and teachers can communicate throughout the day using the messages part of the app.** Please keep in mind that the staff are working and playing with your child and may not see your message until they have time to leave the group and check them. Email is always an option too.

If your child will be **absent or goes home early** from school, **please call** us before **9 a.m.** or send a **message through Procure**

**Lockers:** Please put all supplies, coats, backpacks, etc. in their lockers. We encourage your child to empty them weekly. **NO TOYS** from home or cell phones are allowed in the room!

**Birthdays:** Parents may send in a special snack. Please be aware of food allergies (posted) of other students in the classroom.

**T.V. Day:** Friday afternoons we may show a video. We can show “G” rated movies in the Club House and PG movies that have been approved by parents in the Wise Guy room that may relate to our “theme”.

**Holiday/Days Off Care:** There will be a sign-up sheet to inform us if you need care on holidays or school closings. Additional rates will apply.

**Classroom Parent:** If interested in being the Classroom Parent see the form below.

**Home Alone:** We have information for parents regarding the skills children need when they are old enough to stay home by themselves. If interested please ask for a booklet.

**If you have any questions, please don't hesitate to see one of us. We are looking forward to a very fulfilling year!**

**The School Age Team**

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Dear Parents:

Would you be interested in becoming our classroom parent? It's a wonderful way to assist the teachers and get to know other parents. Below is what is needed from the classroom parent.

1. Help with preparations for special events and classroom projects.
2. Organize gift giving for teachers for Christmas and End of Year.
3. Assist with fundraisers.
4. Be a "Welcome Parent" for new families in your child's room. We would give you their phone number to call and welcome them and answer any questions they might have.

If you have any questions, we will be glad to answer them. The list above should not take up too much of your time. We appreciate any help you can give.

NOTE: All of the above can be joint responsibilities.

Thank you!

\_\_\_\_\_ Room Staff

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Please complete and return as soon as possible. If you are interested you will be contacted once all forms are returned.

Child's name: \_\_\_\_\_ Room: \_\_\_\_\_

Parent (Guardian) Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Yes! I would be interested.

\_\_\_\_\_ No! I cannot help at this time.